

## Our Services

**\*\* We Offer Rapid Refunds!!!\*\***

- We Handle IRS issues and Audits
- We Handle 1040 EZ

Individual & Business Spending Plan A spending plan is a layout of income to debts ratio. The spending plan serves as a map, giving a visual to your financial situation. It tells you how much money and debt you have. We'll help you get from where you are financially to where you want to be. We help you stretch your dollars to create a surplus that can be used for savings and pay down debt. **INDIVIDUAL & BUSINESS TAX SERVICES** There are many agencies preparing tax returns, so why Economic? You need our service because we don't just prepare your return; we help you understand & learn how to maximize your individual and business full potential as well as your refund.

### Business Consulting

We are committed to doing whatever we can to help you achieve your business goals. The services that we are most qualified to offer relate to the fields of strategy, finance, and marketing. We further segment our business consulting services into the following five (5) categories:

- **Small Business Consulting:** These services tend to be more project- or need-specific. Typically the client either does not have adequate human resources or time to address the problem. In some cases, a fresh, third-party perspective and solution are sought.
- **Business Plans:** Customarily used in raising private equity, either from venture capitalists or private investors ("angels"), but can be helpful in procuring bank debt (including SBA-backed loans).
- **Business Coaching:**

Business coaching tends to be more about the company's "big picture" and long-term strategy, as well as its implementation.

- **Quick Books Setup:**

Half of the battle with QuickBooks is getting the system set up correctly not only so that things will go smoothly come tax-time, but also so that you can get meaningful, relevant reports that you can use to run your business more efficiently.

- **Bookkeeping Services:** The other half of the battle with QuickBooks...keeping information entered on time and correctly so that all of your hard setup work will not go to waste. Your skills and talents have allowed you to develop successful business. We help you organize your business so it is even more successful. This service would help you get much better organized.

With your input, we develop an organizational system that not only allows you to work smart, but also more efficiently. We save you time and money!

**DOCUMENT PREPARATION & COMPLETION** Filling in a few lines on an application can be overwhelming. We gather the required information from you, prepare the forms for you and make certain all the information is accurate.

This service is also available to individuals needing assistance in completing forms due to complexity of the form or a language barrier. The service goes a step further by reading and preparing letters to companies and others on your behalf, if necessary.

**INTERPRETATION & TRANSLATION SERVICE** Our country, state and county is so diverse that communicating with each other may produce some tension and maybe even some frustration due to the many different languages and dialects spoken. Languages ranging from English, French, Creole, Spanish, Portugese & Vietnamese.

Our staff can accompany you to your next appointment - Court, Doctor, School, Shopping, etc. Whenever we accompany you, you will be clearly understood!

For businesses, we can attend your next meeting or translate the minutes of your next meeting. We can translate all forms, signs and everything else you need translated.

**NOTARY PUBLIC SERVICE** We provide a complete line of Notary Public services. We are licensed, bonded and insured in the State of Florida.